

How to import holidays into RayFlow via a URL

RayFlow 2.1 includes the ability to import country specific holidays in the form of ICS files.

This can be accomplished by either specifying a file system path to an ICS file or a URL to one.

This article explains how to use the URL import function.

There are a number of web sites that offer holiday ICS files, and this article will use

<http://www.officeholidays.com/ics/> as its example.

Step 1: Select the required country

Subscribe to our Calendars

You can add the holidays for the countries below to any calendar that uses the ICS file format.

How to subscribe

Click the link for a country you want to add to your calendar and follow the simple instructions on the next page.

 Albania	 Algeria	 Angola
 Argentina	 Australia	 Austria
 Azerbaijan	 Bahamas	 Bahrain
 Bangladesh	 Barbados	 Belarus
 Belgium	 Bolivia	 Bosnia and Herzegovina
 Botswana	 Brazil	 Brunei
 Bulgaria	 Cambodia	 Canada
 Cayman Islands	 Chile	 China
 Colombia	 Costa Rica	 Croatia
 Cyprus	 Czech Republic	 Denmark
 Dominican Republic	 Ecuador	 Egypt
 El Salvador	 Estonia	 Ethiopia
 Fiji	 Finland	 France
 Georgia	 Germany	 Ghana
 Gibraltar	 Greece	 Grenada
 Honduras	 Hong Kong	 Hungary

Step 2: Copy the web sites calendar link

Suscribe to a calendar for Germany

 Add public holidays in Germany to your calendar

Why subscribe?

Subscribing to a calendar means you do not have to add a calendar each year and if holidays change, then the calendars will refresh weekly, so that your calendar always has the latest view. While there are public holiday calenders available in Outlook and Google Calendar, calenders from www.officeholidays.com offer extended information by showing regional holidays, highlighting non public holidays and giving a short description on each holiday.

Step 1

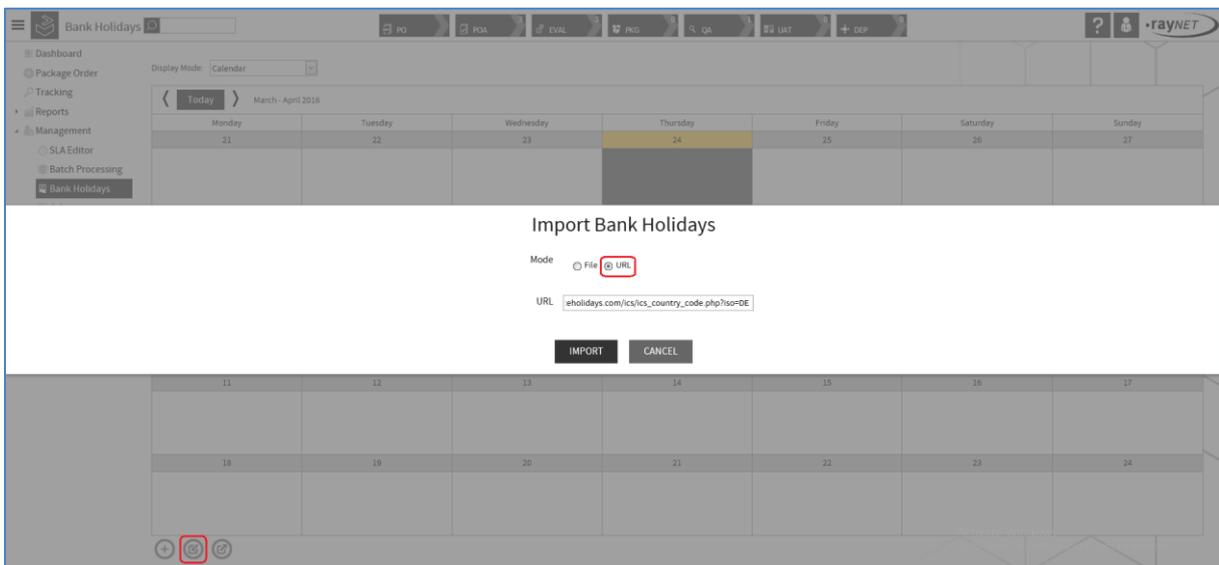
Copy the calendar link

Click the "highlight text" button below then press **Ctrl+C** (PC) or **Cmd+C** (OS X) to copy the link.

http://www.officeholidays.com/ics/ics_country_code.php?iso=DE

Highlight Text

Step 3: Log into RayFlow as a RayFlow administrator, go to *Management > Bank Holidays*, press the [Import bank holidays] button, select the URL radial button, and paste the web sites calendar link into the text field.



The screenshot displays the RayFlow interface for managing bank holidays. The main window is titled "Bank Holidays" and shows a calendar view for March-April 2016. A modal dialog box titled "Import Bank Holidays" is open in the foreground. The dialog has a "Mode" section with two radio buttons: "File" and "URL". The "URL" radio button is selected and circled in red. Below the mode selection, there is a text field containing the URL "http://www.officeholidays.com/ics/ics_country_code.php?iso=DE". At the bottom of the dialog, there are two buttons: "IMPORT" and "CANCEL". The "IMPORT" button is highlighted with a black background. In the bottom-left corner of the main window, there are three small circular icons, with the middle one circled in red.

Step 4: Pressing the [IMPORT] button imports the ICS file from the web site, allowing the holidays to be displayed within the RayFlow calendar.

Today > March - April 2016						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
21	22	23	24	25	26	27
				Germany: Good Friday ☺☹		
28	29	30	31	1	2	3
Germany: Easter Monday ☺☹						
4	5	6	7	8	9	10