How to import holidays into RayFlow via a URL

RayFlow 2.1 includes the ability to import country specific holidays in the form of ICS files.

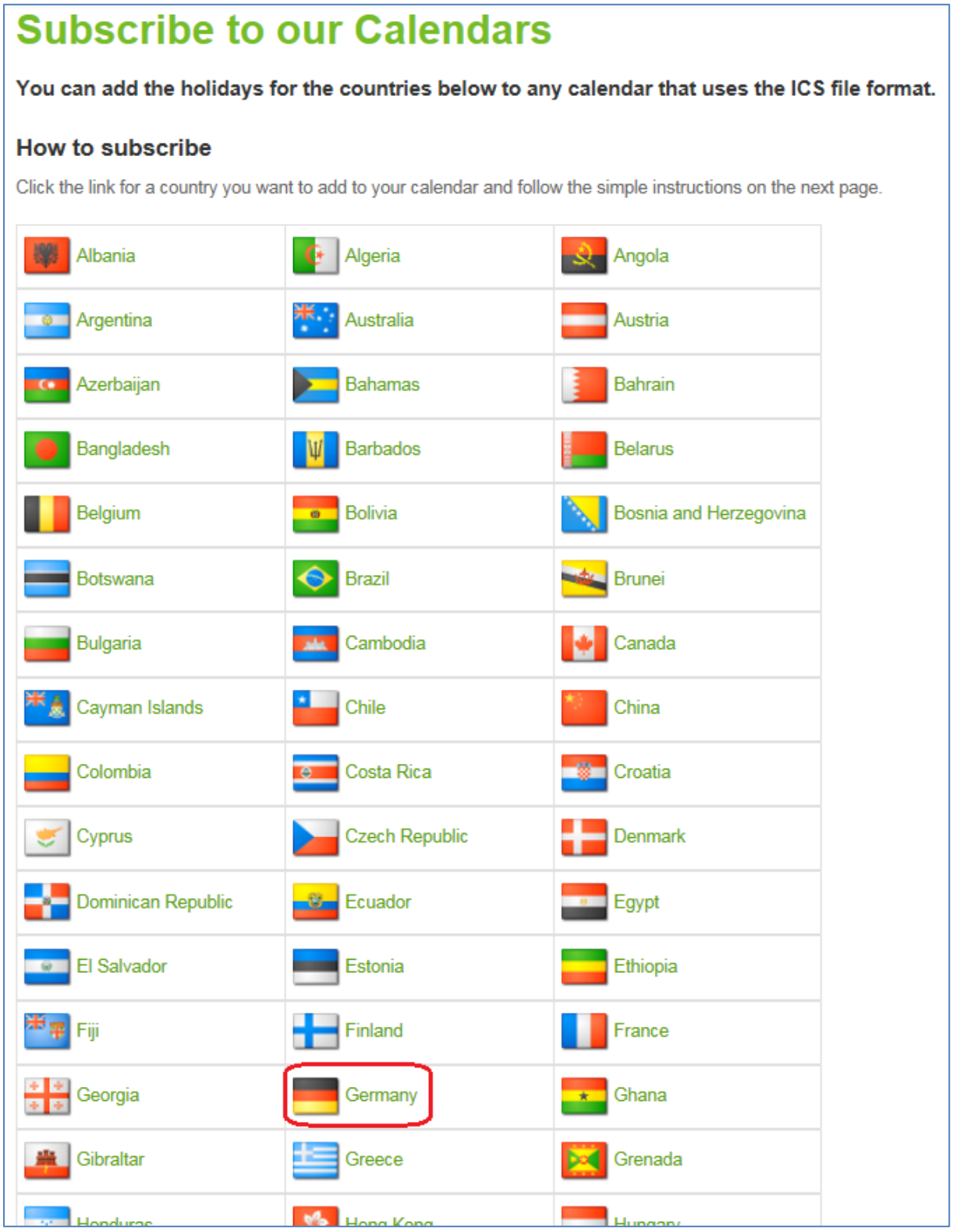
This can be accomplished by either specifying a file system path to an ICS file or a URL to one.

This article explains how to use the URL import function.

There are a number of web sites that offer holiday ICS files, and this article will use

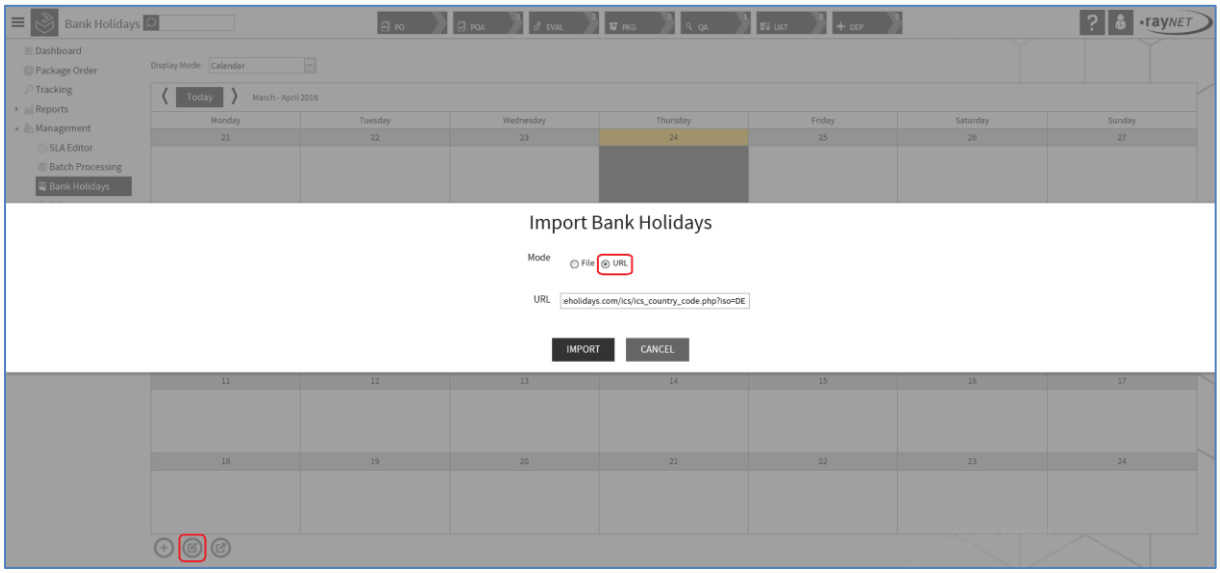
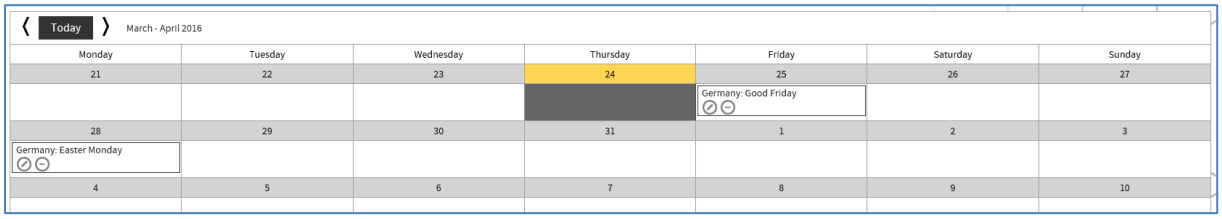
http://www.officeholidays.com/ics/ as its example.

Step 1: Select the required country



Step 2: Copy the web sites calendar link

Step 3: Log into RayFlow as a RayFlow administrator, go to *Management* > *Bank Holidays*, press the [Import bank holidays] button, select the URL radial button, and paste the web sites calendar link into the text field.



Step 4: Pressing the [IMPORT] button imports the ICS file from the web site, allowing the holidays to be displayed within the RayFlow calendar.